PURCHASE REQUEST

OFFICE OF THE SOLICITOR GENERAL

(Agency)

Department: **Various Legal Divisions** PR No. 025-11-191 Date: November 06, 2025

Section: SAI No. Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		PROCUREMENT OF SEMI-EXPENDABLE FURNITURE:			
	Lot	**A. Table** **Assistant Solicitor General Table** **Minimum Specifications** Wood: High Pressured Laminated HPL Color: Red Veneer, Mahogany or Wedge L-Type Table with grommet Estimated Size/dimension:190cmL x 90cmW x 76cmH Two 2 Layers Wooden Mobile Pedestal Cabinet with Lock and key Size: 40cmL x 48cmW x 56cmH Wooden Side Table with grommet, lock and key Size: 100cmL x 50cmW x 76cmH **Pantry Table** **Minimum Specifications** 25mm thick, Marine board with High Pressure Laminate finish With pre-glued flat polyvinyl edge band Table legs are powder coated steel Table beams are powder coated steel with 4cm x 4cm x 0.12cm dimensions Estimate Size/Dimension: 250 cm L x 80 cm W x 74 cmH **Foldable and Stackable Table** **Minimum Specifications** Training Table, Marine board with Melamine Table Top and Aluminum Alloy legs Reinforced Casters with Brake Foldable and Stackable Minimum Size Dimension: 180cmL x 60cmW x 75cmH **B. Chairs** **Assistant Solicitor General Chair** **Minimum Specifications** Leatherette Seat and Backrest Fixed Polypropylene (PP) Armrest with Padding Pneumatic Seat Height Adjustment Tilting Mechanism With Five-star Chrome base & Nylon Casters. Estimated Size/Dimension: 65.5cmW x 68cmD x 127cmH **Lawyer's Chair** **Minimum Specifications** Nylon Mesh Back and Foam Padded Seat With Headrest Adjustable armrests and Lumbar Support Tilting Mechanism/Recline Function Gas lift height adjustment Chrome Metal Base Estimated Size/Dimension: 62cmW x 50cmD x 110cmH **Secretary's Chair** **Minimum Specifications** Black Fabric with arm rest Midback and Foam Padded Seat Mesh Back Tilting Mechanism/Recline Function Gas lift height adjustment Chrome metal base Estimated Size/Dimension: 50cmW x 45cmD x 100cmH **Assistant Solicitor General Visitor's Chair** **Minimum Specifications** Black Fabric With 4 Metal Leg/ Sled Base Chrome Finished Polypropylene seat rest Backrest – Mesh Type Estimated Size/Dimension: Size: 62cmW x 55cmD x 96cmH	1	2,100,000.00	2,100,000.00

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		Pantry Bench **Minimum Specifications** Solid wood Frame Upholstered seat With steel chrome legs Estimated Size/Dimension: Size: 250cmL x 40cmW x 45cmH **Foldable and Stackable Chair** **Minimum Specifications** Training Chair with white Polypropylene Back Frame and Grey Steel Legs Foldable and Stackable Seat Material: Mesh PVC Black, Fabric Seat, Powder coated steel frame Color: Dark Grey Estimated Size/Dimension: Size: 47cmW x 51cmD x 86cmH **C. Cabinets** **Mobile Pedestal Cabinets** **Minimum Specifications** Three 3 drawers, metal powder coated with central lock Color: Powder Coated Light Gray Finish Estimated Size/Dimension: 40cmL x 50cmW x 65cmH **Steel Filing Cabinet** **Minimum Specifications** Four (4) drawers, powder coated Color: Textured beige or gray Fixed / welded gauge no. 24 body thickness with interior stiffeners for durable structure Carriage drawer gliders for durable and heavy-duty drawer bodies Interior drawers with integrated folder separators Compatible with A4, letter, and legal-size envelope / folder Centralized or individual cylinder / drawer locking mechanism Estimated Dimensions: 132cmH x 47cmW x 72cmD **D. Sofa Set** **Sofa Set with Side and Center Table** **Minimum Specifications** One (1) Two-Seater and Two (2) One-Seater Sofa Chair *Sofa Chair:* Color: Light Gray Framing - Plywood panel with Gemelina Fixed Seat Cushion: Flex Foam Backrest & Armrest: Syntex & Urethane Foam Fiber: Loose Back Cushion and Loose Seat Cushion Leg: Black Powder Coat Estimated Size/Dimension: 1-seater: 96cmW x 85cmD x 70cmH 2-seater: 153cmW x 85cmD x 70cmH *Center and Side Table:* Tempered Glass Estimate Size/Dimension of Center Table: 110cmL x 55cmW x 40 cmH Estimate Size/Dimension of Side Table: 55cmL x 55cmW x 40 cmH Note: All sizes may vary up to 10 % difference in the stated measurements. Please see attached Terms of Reference: I. Minimum Specifications, Approved Budget for the Contract, Delivery Schedule II. Mode of Procurement III. Qualifications of the Contractor IV. Warranties of the Contractor V. Terms of Payment Delivery should be completed within Thirty (30) calendar days from receipt of Notice to Proceed (NTP) Attached: Memorandum and Approved Terms of Reference (TOR) from Technical Working Group of the Property, Plant and Equipment and Semi-Expendable Properties			
Amount in Words:		**TWO MILLION ONE HUNDRED THOUSAND**			**Php 2,100,000.00**
Purpose:		**For Bidding**			

FUNDS AVAILABLE:

ASG SAMANTHA P. CAMITAN
OIC-Financial Management Service

Prepared By:	Recommending Approval:	Approved by:
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AOII- Property and Supply Section	Chairperson, TWG PPE	Solicitor General